

Credit Card Donation Instructions for Workplace Fundraising Drives



Thank you for donating to the United Way of Cayuga County using our new Givecloud software! Your dollars will support programs and services addressing Healthy Communities, Community Engagement, Youth Opportunity & Success, Financial Stability & Empowerment, and Community Resiliency. *United is the Way*—thank you for supporting Cayuga County!

Step-By-Step to Give Online

1. Visit <https://united-way-of-cayuga-county.givecloud.co/fundraising/forms/VZD2MNER>

2. Choose your gift type

- a. Today Only | One-time, immediate donation
- b. Monthly | 12 donations a year
- c. Quarterly | 4 donations a year
- d. Semi-Annually | 2 donations a year

For recurring gifts (monthly, quarterly, semi-annually) your first donation will be processed immediately. The following donations will be automatically withdrawn throughout the year based on the gift type you select.

Recurring donations are on-going and must manually be stopped by logging into your account or by calling the United Way at 315.253.9741.

3. Choose how much from the auto-populated selections or select “Other” to insert a custom amount.

4. Designations:

Default designation for workplace campaigns is to the Community Care Impact Grant’s Community Care Fund to support programs at nonprofit agencies across Cayuga County.

Beginning July 1, 2026, the United Way of Cayuga County will only honor designations to our two general funds (Community Care Impact Grant Fund -or- United Way Initiatives Fund) and their respective pillars.

To select your own designation, look under the suggested gift amounts and select the highlighted **Community Care Impact Grant Fund** v.

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A drop down will appear with the following options:

- a. Community Care Impact Grant Fund
 - b. Impact Grant: Healthy Communities (Food & Basic Needs, Transportation, Mental Health, etc.)
 - c. Impact Grant: Youth Opportunity (Childcare, Summer Camps Music & Performing Arts, etc.)
 - d. Impact Grant: Financial Security (Adult Literacy, Street Outreach, Utilities, etc.)
 - e. Impact Grant: Community Resiliency (Emergency & Crisis Support)
 - f. United Way Initiatives Fund
 - g. UWCC Initiatives: Community Engagement (Day of Caring, Personal Care Drive, Volunteer Cayuga, Nonprofit Summit)
 - h. UWCC Initiatives: Youth Success (Book Buddies, Student United Way)
 - i. UWCC Initiatives: Financial Empowerment (ALICE, CASH: Tax Prep, MyFreeTaxes)
5. OPTIONAL: If you would like to dedicate your gift, click the highlighted text and you will be prompted to add the individual's name and choose where it is in Memory of or in Honor of that person.
 6. Click donate and a pop-up will appear asking you to select your workplace from a drop down menu. Once selected, click Continue→
 7. Covering the fees ensure that 100% of your donation goes to support programs.
 8. If you wish to remain anonymous, click the checkbox.
 9. Select how you wish to give, either using your bank information or a credit card then follow those prompts to input your information then click Continue →
 10. Last Step is to add your contact info—**DO NOT SELECT THIS IS A BUSINESS DONATION**. Selecting this will imply that this is a donation from your business/employer who will then receive the gift credit and tax receipt.
 11. Click Give to complete your donation!